



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, JULY 31, 2019 7:00 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on July 31, 2019 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew called the meeting to order at 7:15 p.m.

2. APPROVAL OF AGENDA

#2019-0383

Moved by Councillor Bartlett

Seconded by Councillor McGill

THAT the Regular Agenda of Council dated July 31, 2019 be accepted with the following change:

- By-law Waste Management Agreement to be deferred to a future meeting.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

4. DEPUTATIONS AND PETITIONS

- Arlene Morell and Sean Hunt – Thames Valley District School Board Trustees

Board Chair Arlene Morell and Trustee Sean Hunt shared information about the Rural and Norther Education Fund, TVDSB Budget Support for Secondary Schools from 2016-2018, the Ministry's 2019-2020 Grants for Student Needs, Small Secondary Schools with Student Enrollment Below 200, TVDSB Rural Education Task Force, and participation in the Local School Advisory Committee of North Middlesex. Temporary Zoning Application – 2349 Concession Drive

Zoning Public Meeting:

1. Temporary Zoning Amendment

Chair Mayhew called the Public Meeting for P-8/2019 Jason Stonham to order at 7:50 p.m.

The Chair stated the purpose of this meeting to give the public an opportunity to hear all interested persons with respect to a **Zoning Amendment Application by Jason Stonham** and for Southwest Middlesex council to consider the proposal.

The purpose and effect of the Zoning By-law Amendment is to permit the use of a travel trailer as temporary living accommodations for a period not to exceed one year while the existing dwelling located on the subject land is being renovated.

Stephanie Poirier, Planner, presented the report and recommendation and noted that there were no comments received from the circulated agencies, nor the public.

The applicant was not in attendance at the meeting.

The public was invited to speak, no members spoke to the application.

Council members were invited to speak.

Chair Mayhew declared the Public Meeting for P8/2019 (Jason Stonham) closed.

Zoning By-law Amendment Application P8 2019

#2019-0384

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT Application for Zoning By-law Amendment P8-2019, filed by Jason W Stonham in order to permit the use of a travel trailer for accommodation purposes on the subject lands for a period of time not exceeding one year while the existing dwelling be repaired on the lands, be APPROVED.;

Carried

- Christene Scrimgeour – 2018 Financial Statements - see item 9.d.1.

Christene Scrimgeour presented the draft 2018 Financial Statements for the municipality.

#2019-0385

Moved by Councillor Bartlett

Seconded by Councillor Carruthers

THAT Council approve the draft financial statements for the year ended December 31, 2018 as presented by Scrimgeour & Company.

Carried

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – July 10, 2019

#2019-0386

Moved by Councillor Carruthers

Seconded by Councillor Vink

THAT the minutes of the meeting of Council dated July 10, 2019 be adopted as printed.

Carried

6. BUSINESS ARISING FROM THE MINUTES

None

7. VOUCHERS

#2019-0387

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT accounts as presented by the Treasurer in the amount of \$488,958.06 be received.

Carried

8. ACTION CORRESPONDENCE

None

9. STAFF REPORTS

a. Fire – No Reports

b. Administration

1. Code of Conduct

#2019-0388

Moved by Councillor Sholdice

Seconded by Councillor Vink

THAT the report be deferred so that the CAO-Clerk and Councillor Sholdice can sit down to explain why the motion was made.

Recorded Vote

Councillor Cowell – No

Mayor Mayhew - No

Councillor McGill – No

Councillor Sholdice – Yes

Councillor Vink – Yes

Deputy Mayor Wilkins – No

Councillor Bartlett – No

Councillor Carruthers - Yes

Defeated

#2019-0389

Moved by Deputy Mayor Wilkins

Seconded by Councillor McGill

THAT Council direct staff to amend the schedule to the Code of Conduct to ensure complainants information is separated from the body of the complaint.

Recorded Vote

Deputy Mayor Wilkins – Yes

Councillor Bartlett – Yes

Councillor Carruthers – Yes

Councillor Cowell – Yes

Mayor Mayhew - Yes

Councillor McGill – Yes

Councillor Sholdice – Yes

Councillor Vink – No

Carried

2. Annual Review of Respect in the Workplace Policy

#2019-0390

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT council receive the report on the annual review of the Respect in the Workplace Policy (Violence and Harassment Policy and Program).

Carried

#2019-0391

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT Southwest Middlesex Council commit to the principles and rules outlined in its procedure by-law, code of conduct, and respect in the workplace policy.

Carried

3. Arboretum Project – Communities in Bloom

#2019-0392

Moved by Councillor McGill

Seconded by Councillor Vink

THAT staff be directed to manage the project for the development of an arboretum at Strathburn Park and McArthur Park using the available reserve funds for the following:

- Engage contractor to prepare site plan using existing design plan for council approval;
- Initiate preparation of site for tree planting;
- Engage contractor(s) for landscaping work, as per procurement policy;
- Engage contractor(s) for construction of parking and pathways, as per procurement policy;
- Procure tree varietals;
- Procure signage for tree varietals;
- Procure water bags for trees;
- Engage plumber to construct exterior water source for arboretum, as per procurement policy;

Carried

4. Supplementary Phase II Environmental Assessment – 208 Walker Street

#2019-0393

Moved by Councillor Carruthers

Seconded by Councillor Vink

THAT Council direct staff to initiate disposition of property at 208 Walker Street, Glencoe.

Carried

c. Building

1. Building Report – June, 2019

#2019-0394

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT the June, 2019 building report is received.

Carried

d. Finance

1. 2018 Final Variance Report – taken during Deputations and Petitions – Christene Scrimgeour, Municipal Auditor

2. June 30, 2019 Variance Report

#2019-0395

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT Council receive the June 30, 2019 Variance Report as presented.

Carried

e. Facilities and Recreation

1. Facilities and Recreation Monthly Report

#2019-0396

Moved by Councillor Vink

Seconded by Councillor Bartlett

THAT the Facilities and Recreation Monthly Report is received.

Carried

f. Public Works

1. Melbourne Potable Water Standpipe Information Report

#2019-0397

Moved by Councillor McGill

Seconded by Councillor Carruthers

THAT the Melbourne Potable Water Standpipe Information report provided by PW Makar Coatings Inspection Ltd. through OCWA is received.

Carried

10. REPORTS OF COMMITTEES

None

11. UNFINISHED BUSINESS

UNFINISHED BUSINESS FROM JULY 10, 2019 COUNCIL MEETING:

REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority meeting minutes dated June 27, 2019

#2019-0398

Moved by Councillor Cowell

Seconded by Councillor McGill

THAT the Lower Thames Valley Conservation Authority meeting minutes dated June 27, 2019 are received.

Carried

INFORMATION CORRESPONDENCE

1. News Article - Farmers left paying for “flawed” drainage report

2. Glencoe & District Historical Society Summer 2019 Newsletter
3. O.P.P. Publication concerning the Good Samaritan Drug Overdose Act
4. SWIFT News – 2019 Spring Edition
5. ConnexOntario program and product information
6. Town of Oakville resolution concerning Traffic Calming and Speed Limit Review
7. News Article - It is boom time in Canada's cannabis belt
8. CN Rail notification of temporary/unusual rail traffic through Southwest Middlesex starting July 5, 2019

#2019-0399

Moved by Councillor Vink

Seconded by Councillor Bartlett

That the information correspondence items are received and filed.

Carried

#2019-0400

Moved by Councillor Vink

Seconded by Councillor Bartlett

THAT the curfew of the meeting be extended.

Carried

12. INFORMATION CORRESPONDENCE

1. Strathroy-Caradoc Notice of Public Hearing – 653 Peter Street, Melbourne
2. Notice of Public Meeting – Municipality of West Elgin Comprehensive Zoning By-law general amendments
3. Middlesex County Report on Bill 108 – More Homes, More Choices Act, 2019
4. Provincial Policy Statement Review – Draft Policies
5. Reg. Lovell Branch No. 2019 Royal Canadian Legion notification
6. Southwest Middlesex gains certified site
7. Fewer swimmers training to work as lifeguards
8. OPP Municipal Policing Bureau – AMO conference
9. Attorney General – Joint and Several Liability and Insurance Cost consultation
10. Township of Prince resolution concerning OGRA/ROMA conference
11. City of Brantford resolution concerning Retail Cannabis Stores

#2019-0401

Moved by Councillor Carruthers

Seconded by Councillor McGill

That the information correspondence items are received and filed.

Carried

13. COUNCILLORS COMMENTS AND ENQUIRIES/NOTICE OF MOTION

#2019 -0402

Moved by Councillor Carruthers

Seconded by Councillor McGill

THAT Southwest Middlesex rescind section c.3. of the current Waste Management by-law

Carried

#2019 -0403

Moved by Councillor McGill

Seconded by Councillor Carruthers

THAT staff be directed to prepare a report on heating options for the Glencoe Firehall.

Carried

14. NOTICE OF FUTURE MEETINGS (subject to change)

- August 14, 2019 – 1:30 p.m. – Council
- August 28, 2019 – 7:00 p.m. – Planning/Council

15. CLOSED SESSION (Committee of the Whole)

#2019-0404

Moved by Councillor Carruthers

Seconded by Councillor Vink

THAT Council go into closed session, at 10:07 p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Labour relations or employee negotiations;

Specifically, the matter relates to the following:

Negotiation for Collective Agreement

Council resumed in open session at 10:14 p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. Closed session minutes were approved, and direction was provided.

Carried

16. BY-LAWS

1. By-law No. 2019/081

Being a by-law to permit the placement of a travel trailer on an existing residential property (2349 Concession Drive) to be used for the accommodation of persons on a temporary basis for a period of time not exceeding one year while the existing dwelling is being repaired.

2. By-law No. 2019/067

Being a by-law to amend Zoning By-law No. 2011/065 to change the zoning of the subject lands from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone to permit the creation of a lot to dispose a surplus farm dwelling (application for consent B2/2019)

3. By-law No. 2019/082

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (July 31, 2019)

#2019-0405

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

That By-law No. 2019/067 be given third and final reading and By-law No. 2019/081 to By-law No. 2019/082 be given first, second, third and final readings.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 10:15 p.m.

Mayor

CAO/Clerk